

# UC Davis Open Campus (Concurrent) Enrollment Form

## Enrollment Deadlines:

Fall: Oct. 26, 2011      Winter: Feb. 13, 2012      Spring: May 04, 2012

**ENROLLMENTS MUST BE SUBMITTED IN PERSON – DO NOT MAIL OR FAX.**

Please print

### STEP 1

First Name      Middle Initial      Last Name      Birthdate      Social Security Number\*

Home Address      Apt #      City      State      Zip Code      Daytime Telephone

Email Address      If you do not wish to receive periodic announcements, check this box .

Please add extension@ucdavis.edu to your address book or safe list to ensure that our email messages are delivered properly.

### STEP 2

CRN	Dept.-Number-Section	Course Title (from UC Davis Class Schedule)	Units	Instructor's Full Name (print)
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### STEP 3

**Instructor:** I certify that no regularly enrolled student has been denied admission.

Instructor's Signature      Date

Dean or Chair Approval      Date

Second signature is required for Engineering, MGT 11 A & B, Forensic Science, Maternal & Child Nutrition and courses numbered 98, 198, 298 & 398.

See **Course Exceptions** on page 2.

## Please complete and sign

### STEP 4

Paid by  Check  Cash  Credit Card  Other  
 Please charge my Visa/MasterCard/Discover/American Express:

Account Number      Expiration Date      CCV  
*The CCV is the last three digits of the number printed on the back of your credit card (for American Express it is the last four digits of the number printed on the front of the card).*

Cardholder's name (print)

Authorized signature

### STEP 5

**Please answer the following questions and sign your enrollment form.**

Are you a citizen or permanent resident of the U.S.?  Yes  No

\_\_\_\_\_

\_\_\_\_\_

Have you completed your degree at UC Davis?  Yes  No

Have you been a regularly enrolled student at UC Davis in the past two years (excluding Open Campus or summer sessions)?  Yes  No

\_\_\_\_\_

\_\_\_\_\_

**Complete if UC Davis department is paying course fee**

Department \_\_\_\_\_

DaFIS Account: \_\_\_\_\_

### Review academic warnings

1. I understand that restrictions on credit for Open Campus courses in undergraduate and graduate programs are set by colleges, graduate and credential programs. Prior to enrolling in Open Campus courses, I must confirm transfer limitations with the appropriate school or college—at UC Davis or another institution. Further, I am aware that I must provide a UC Davis Extension transcript of Open Campus course work when applying for admission or readmission to UC Davis.
2. I understand that the UC Davis General Education Requirements indicate that all courses taken to fulfill the GE requirements must be taken for a letter grade. I understand that I must satisfy the university Entry Level Writing Requirement (ELWR) requirement before I take any writing experience course for GE credit. (For additional information on ELWR and GE Requirements, please see the UC Davis General Catalog.)
3. I understand that if I stop attending a course, I must formally withdraw through UC Davis Extension by the published deadline or receive a failing grade for the coursework completed.
4. As an Open Campus student, I realize that I am responsible for knowing all deadlines and returning all necessary forms, petitions and fees in person on or before the dates listed on the calendar (see [www.extension.ucdavis.edu/opencampus](http://www.extension.ucdavis.edu/opencampus)). I understand that UC Davis Extension will provide my student information to the course instructor and the academic department.

**STEP 6** I have read and understand all of the above.

Student's signature      Date

<b>For office use only</b>	Quarter	FALL / WINTER / SPRING
Petition _____	Excep. Ltr. _____	Discount _____
Date rec'd _____	Course fee _____	
Receipt number _____	Late fee _____	
Verified by _____	Amount due _____	

\*UC Davis Extension is required by federal law to report your Social Security Number (SSN) and other pertinent information to the Internal Revenue Service pursuant to the reporting requirements imposed by the Taxpayer Relief Act of 1997. UC Davis Extension also will use the SSN you provide to verify your identity. This notification is provided to you as required by the Federal Privacy Act of 1974.