



Human Resource Management

Designed for career changers and early career HR professionals, our Human Resource Management Certificate Program teaches you the foundational skills needed to manage the complex responsibilities that are central to a successful organizational culture. With its real-world focus and immediate applicability, this program can help you achieve your goals.

What to Expect in this Program

- **Expert Instructors** — Your classes are taught by working HR professionals who bring real-world experience to the classroom
- **Convenient** — Accessible, online courses delivered in a remote-learning format that brings quality education right to your home or office
- **Built for Working Professionals** — With only four classes needed to earn your certificate, and live weekly classes held during post-work hours, this program delivers maximum ROI with minimal intrusion on your daily life
- **Earn Association Credit** — Our courses confer credit for SPHR and PHR re-certification through the Human Resource Certification Institute (HRCI)

Program At-a-Glance

- 4 Courses
- Complete in as few as 6 months
- Individual course: \$850 /each
- Entire program with Fast Track: \$2,890

“I truly believe this program has played a huge role in getting me to where I’m at today working as an HR coordinator.”

—Noah Williams, 2020
Program Graduate

Industry Facts

The median salary for human resource managers is **\$116,720**

—Bureau of Labor Statistics

UCDAVIS

Continuing and Professional Education

Your Academic Path

Total Rewards

3 quarter unit academic credits, X416.3; 30 PDU hours

Typically offered: Fall, Spring

Employee benefits are an essential part of the overall compensation package, and a major determining factor for choosing one organization over another. In this course, you'll learn how to strategically manage employee benefits, including core health and ancillary benefits such as life, dental, vision, employee assistance, disability and medical insurance plans. You'll also gain an overview of relevant laws, including the Affordable Care Act, Health Insurance Portability and Accountability Act of 1996 (HIPAA) and more.

Talent Management

3 quarter unit academic credits, X452.2; 30 PDU hours

Typically offered: Fall, Spring

Talent management is a set of skills to provide continuous talent development to improve morale, company outcomes and personal fulfillment. In this course, you'll learn insights, frameworks and tools to effectively manage and develop talent in organizations. By the end of this course, you will understand methods for assessing the effectiveness of talent development programs and the critical role effective communication plays in every process.

Employment Law

3 quarter unit academic credits, X422.25; 30 PDU hours

Typically offered: Summer, Winter

Effective HR professionals have a strong understanding of the many labor and employment laws that impact the workplace in California. This course focuses on labor-management relations, including laws concerning collective bargaining in both the private and public sectors. Through lecture and interactive class discussion, you'll learn federal and state laws regarding wages, anti-discrimination, employee leave and other laws applicable to California's workforce, like the CFRA and FEHA.

Talent Acquisition

3 quarter unit academic credits, X424.1; 30 PDU hours

Typically offered: Summer, Winter

An organization's effectiveness is directly related to the caliber of its employees. This course will introduce you to strategies and practices for successful recruitment and selection as well as the legal requirements with which you must comply. Topics include job analysis, developing marketable job postings, recruitment and selection, onboarding, behavioral interviewing, candidate assessment and more. You will also get hands-on experience using various recruiting tools and industry leading technologies.

For more information or to enroll

cpe.ucdavis.edu/hr

LEARN AND SAVE!

Our Fast Track Human Resource Management Certificate format is a convenient way to accelerate your training and quickly advance your career.

- Complete your certificate in as few as 6 months
- Save 15% on tuition with our pre-pay pricing option (a savings of more than \$500!)

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Want to learn more about our Human Resource Management program?

Talk to an enrollment coach!

Katie Orton

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SCHEDULE A CONSULTATION

calendly.com/knorton-cpe